

Dear Committee Members,

As you know from [my recent update](#), Megan Kelly and I are working on an Annual Giving Campaign Report to celebrate our support of the Center. I am writing to invite you to consider being part of it.

The Campaign Report will acknowledge and thank both the individual donors and our committees for their members' contributions. This report will not include the donation amount.

I hope everyone in your committee will consider contributing to the Campaign, if you have not already done so, and as a group you will consider being part of the Campaign Report that Megan and I are putting together.

If your committee would like to participate, please take the following two steps:

- 1. Designate a member in your committee to reply back to this email with the completed information (below) by April 30, 2019.**
- 2. When you reply to this email, please copy all of the members of your committee on the email to make sure that we are all on the same page about the inclusion of your committee in the Campaign Report.**

Thank you!
Susmita

Susmita Shah, MFT
Annual Giving Campaign Chair
(415) 305-1493
susmitashah.mft@gmail.com

Committee Acknowledgement Form

By replying to this email and including the information below, you are notifying us that you have agreed as a committee to be a part of the Campaign Report and that everyone in your committee has already contributed to the Campaign.

Committee Name:

Committee Chair(s):

Committee Members:

Thank you so much for your support!